



**TOWN OF GRIFTON
BOARD OF COMMISSIONERS
REGULAR MEETING**

Tuesday, August 9, 2011
7:00 PM

AGENDA

- A. Meeting Called to Order.
- B. Pledge of Allegiance to the Flag of the United States of America.
- C. Approval of Minutes (July Workshop and Regular Meeting) *Page 4*
- D. Recognition of Persons to Be Heard (**NOTE: Comments are limited to 5 minutes per person. Everyone addressing the Board shall first state their name and their residential physical address**).
- E. SPECIAL PRESENTATION
 - 1. Communities Putting Prevention to Work – Jean Wilkerson
- F. ACTION ITEMS
 - 1. Façade Grant Funding Request – 521 Queen Street *Page 12*
 - 2. Property Use Agreement – Houston Property Logging *Page 16*
- F. Commissioner's Comments.
- G. Adjourn.



July 12, 2011

MEMORANDUM

TO: Mayor and Commissioners

FROM: Joe Albright, Manager

SUBJECT: Manager's Comments for the July Meeting

Below I have attempted to summarize and provide explanation for each agenda item.

Item E-1: Communities Putting Prevention to Work – Pitt Co. Health Department

Jean Wilkerson, Registered Dietician with the Pitt County Health Department, serves as the Project Manager for a program called Communities Putting Prevention to Work. Ms. Wilkerson will present to the Board information about this program and specifically how it relates to, and can offer assistance to our Farmers Market.

Item F-1: Façade Grant Funding Request – 521 Queen Street

Wayne Hardee, owner of the property located at 521 Queen Street has applied for a Façade Grant under our NCSTEP funded grant program. Mr. Hardee's application has been reviewed by me. I have made a positive funding recommendation to the STEP Committee. This Committee has unanimously concurred and now makes a positive recommendation to the Board of Commissioners.

Item F-2: Offer to Donate Property – Gordon Street

As you know, the Town had been approached by the owner of a vacant lot (parcel #09971) on Gordon Street to see if we would have an interest in purchasing said property. At the

Workshop meeting, the Board felt that it was not in the Town's best interest to expend funds to purchase this property only to have to expend funds to maintain the property. However, after I informed the owner of our declination of her offer, she asked if the Town would be willing to accept the property as a donation. After considering this matter further, **I would recommend that the Town accept the owner's offer to donate the property to the Town.** The current annual tax bill from the Town of Grifton for the parcel of land is \$14.40. Thus, the tax loss is negligible. I would then offer to lease the property to one of the adjoining neighbors for use and maintenance. This would allow us to own the property for potential long term benefit while not incurring any costs for maintenance. Also, we would have the opportunity, if we so chose in the future, to sell the property to the adjoining neighbors.

I have also included in this Agenda Packet reports from the Police Department, the Utilities Department, and the Library.